



## QUALITY POLICY

The company policy of S.J. Burke & Company Limited t/a Burk Lubricants is to provide efficient management solutions to our clients in the supply of lubricants, oil based products and antifreeze products to meet customer requirements ongoing. These requirements will be achieved using trained, well resourced personnel to increase the profitability and company value whilst improving its market share and its customer satisfaction level.

The company have identified their interested parties internally and externally and formally assesses those parties needs and how the company will meet them currently and ongoing. The company have also undertaken a business risk assessment to determine what areas of the business require improvement to ensure effective and ongoing compliance with customer requirements, compliance with relevant EHS legislation, relevant site management requirements and all other regulatory requirements and to forward plan to mitigate against potential business risks as the company develops and requirement change.

The Quality Management System is based on the process approach and Plan-Do- Check- Act cycle which will ensure continuous development of the management system. The company also endeavours to promote the requirements of the management system with all external providers to improve service from them and their impact on the company's output ongoing.

The company will comply with all statutory and regulatory requirements as required by their industry and comply with all standards to which the company subscribe. The company will endeavour to continuously improve by setting objectives and targets at all levels and communicating these to all staff to encourage their achievement.

This policy will be communicated throughout the organisation and will be reviewed on a regular basis and updated in line with business changes or when the standard to which it subscribes is updated. There will also be ongoing review of the Quality Management System and all staff will be encouraged to participate in same.

Signed .....  
Thomas Burke - Managing Director

Date 16<sup>th</sup> January 2018